

**GOVERNMENT OF THE CENTRAL PROVINCES AND BEAR**  
**MEDICAL DEPARTMENT**

NOTIFICATION :

Nagpur, the 19th July, 1941.

No. 5406-1246-XIV:- In exercise of "the Powers" conferred by subsection (2) of section 23 of the Central Provinces Nurses Registration Act, 1936 (XXIII of 1936), the Provincial Government is please to confirm the following beylaws made under sub-section (l) of section 23 thereof by the Central Provinces Nurses Registration Council:-

BYELAWS OF THE CENTRAL PROVINCES NURSES REGISTRATION  
COUNCIL UNDER SECTION 23(1) (d), (e), (i), (m) of THE CENTRAL  
PROVINCES NURESES REGISTRATION ACT, 1936.

General :- In these byelaws unless there is something repugnant in the subject or context:

- (a) the "Act" means the Central Provinces Nurses Registration Act, 1936 (XXIII of 1936), and
- (b) the "Council" means the Central Provinces Nurses Registration Countil.

Byelaws under section 23(1) (d) and (e) for appointing a Registrar and other servants and for regulating their allowances pay etc.

- (1) The Council shall appoint a Registrar and such other servants as may from time to time be necessary for the purpose of carrying out the provisions of the Act and shall fix their remuneration.
- (2) The salary of the Registrar shall be rupees fifty per mensom and it shall be within the competence of the Council at its discretion to employ a Registrar who is not a whole time man on payment of such salary as the Council may decide.
- (3) The Registrar shall maintain registers in accordance with the provisions of the Act and Rules and byelaws made thereunder.

- (4) The Registrar shall be secretary of the Council and have charge of the correspondence of the Council. He shall also issue all requisite notices in the manner required under these byelaws.
- (5) The Registrar shall be present at every meeting of the Council and shall take minutes of the proceedings of such meetings.
- (6) The Registrar shall fulfil all the duties that may be required of him by the rules and byelaws for the time being of the Council.
- (7) Public holidays excepted, the Registrar shall attend the Office from 10.30 am to 4.30 pm and at other time when necessary and shall not absent himself from his duties without permission from the president, except that in the case of a Registrar who is not a whole time officer, he shall attend office at such hours as the Council may decide.
- (8) The Registrar shall exercise general control over the office staff and also be in charge of the building.
- (9) The clerks and other servants shall perform such duties as may from time to time be assigned to them by the Registrar with the previous approval of the President.
- (10) Public holiday excepted, the clerks and other servants shall attend office from 10.30 am to 4.30 pm and when necessary at such other times as the Registrar may direct. They shall not absent themselves without the permission of the Registrar.
- (11) Casual leave may be granted to the members of the office staff of the Council in accordance with the rules for the grant of such leave to Government servants. Such leave may be granted to the Registrar by the President or Vice-President and to the clerks and other servants by the Registrar.
- (12) Members of the Office establishment shall be eligible for regular leave in accordance with the rules contained in the Fundamental Rules and the Supplementary Rules made the reunder by the Provincial Government. Such leave may be granted by the president or in his absence the Vice President.

- (13) The President or in his absence the Vice-President may appoint substitutes in place of those members of the staff who proceed on regular leave and report the fact to the Council for formal approval at its next meeting.

Byelaws under sections 23(1) (i) for regulating the summoning of meetings of the Council, the quorum and conduct of business thereat and the record of its proceedings.

- (14) MEETINGS; The Council shall meet at least once in a year for the transaction of business.
- (15) NOTICE OF MEETINGS : Fourteen days' notice of every meeting specifying the time and place at which the meeting will be held and the business to be transacted thereat shall be given by the Registrar to every member.
- (16) QUORUM : No business shall be transacted at any meeting unless at least five members are present.
- (17) CHAIRMAN OF THE MEETING : At every meeting of the Council the President, if present, or in his absence the Vice-President, and if there be no president or Vice-President present, then such one of the members present as the members present may elect, shall preside as Chairman.
- (18) MINUTES : Minutes of the Proceedings of every meeting of the Council shall be kept in a book to be provided for the purpose and shall be signed at the next meeting by the Chairman and shall be open for inspection to any member. If any member present draws the attention of the Chairman to any portion of the minutes of the previous meeting as being such amendment as the chairman may deem proper shall be made in the minutes before the minutes are signed.
- (19) VOTING AT MEETING : Every question submitted to a meeting shall be decided in the first instance by a show of hands and, if necessary,

by a poll. In case of equality of votes, the Chairman shall have second or casting vote.

(20) PROXIES : Votes may be given either personally or by proxy. The instruments appointing a proxy shall be in writing under the hand of the appointer and shall be lodged with the Registrar at least 24 hours before the time of the meeting.

(21) POLL . when a poll is demanded, the names of members voting for and those voting against shall be recorded.

(22) DISCUSSION : The business before a meeting shall ordinarily be discussed informally, but if in the interest of order it appears desirable to discuss any particular question in a formal manner, the Chairman may with the consent of the meeting, direct that the discussion of the question shall be formal. In such a case no proposition shall be placed before the meeting for discussion unless it is duly proposed and seconded. A member having spoken on a motion or amendment, shall not, be at liberty to speak again on such motion or amendment; provided that the mover of an amendment and of the original motion shall have a right of reply in the order named. Immediately after the mover of the original motion has replied, the amendment or the mover as the case may be shall be put to vote.

(23) BUSINESS WITHOUT NOTICE : Consideration of any particular item in the list of business of which notice has not been given shall at the request of any two members made before discussion on such item begins, either orally or by letter if the members are not present be postponed to the next meeting.

(24) AMENDMENTS : When a motion has been put to the meeting any member may propose an amendment thereto. No second amendment except for an adjournment of the debate, shall be proposed until the first has been disposed off. The first amendment, if

carried, shall be put as a substantive motion to which other amendment may be proposed.

(25) CHAIR TO BE ADDRESSED : All remarks shall be addressed to the Chairman.

(26) SPEECHES : Written speeches previously circulated shall be taken as read.

(27) PROPOSITION IN WRITING : Every motion or amendment shall be submitted in writing to the Chairman.

(28) PROPOSITIONS MAY BE DIVIDED : The Chairman shall have power to divide into two or more distinct propositions, is so complicated as to be likely to lead to confusion or inconvenience by being voted upon as one proposition.

(29) QUESTION OF PROCEDURE : The Chairman shall decide summarily all points of order or procedure.

Byelaws under section for prescribing the travelling and other expenses to the members of the Council.

(30) All members of the Council, not residing in Indore, shall be paid travelling allowance at the rate of double Second Class fares for Journeys performed by them by rail to attend meetings of the Council or in connection with any of the duties which the Council may from time to time assign to them in order to enable the Council to discharge its duties under the Act, and for the return journeys. If a member starts from or returns to a station which is not his usual place of residence, the travelling allowance to be paid for such journey from or to his usual place of residence.

(31) Members residing in Indore shall be paid conveyance allowance not exceeding Rs. 2 for attending every meeting of the Council if claimed.

(32) The expenditure shall in all cases be met from the funds of the Council.

BYELAWS UNDER SECTION 32(1) (a), (g), (h), (i), (k) OF THE CENTRAL PROVINCES NURSES REGISTRATION ACT, 1936.

Byelaws under section 23(1) (a) for regulating the compilation maintenance and publication of the Register.

1. The register of nurses to be kept under section 10 of the Act shall be maintained by the Registrar in the form prescribed by the Provincial Government. It shall be divided into six parts viz, A, B, C, D, E, F, as required by Rule 6 of the Central Provinces Nurses Registration Rules, 1937.

The register shall be verified by the Registrar's signature.

2. List of names of registered persons together with the residence shall be published at such intervals and in such form as the council may from time to time direct.

Byelaws under section 23(1) (g) for regulating and supervising the practice of their profession by registered nurses, midwives and health visitors.

1. No registered nurse, midwife, or health visitor shall-

(i) Solicit private practice in person or by advertisement in newspapers or by placards or by distribution of circulars, cards or handbills or otherwise; or

(ii) Publish or cause to be published in any non-professional newspaper or journal any report of cases attended or a letter of thanks received from any patient.

2. Any registered nurse, midwife or health visitor who is found by the Council to be guilty of breach of this byelaw shall be deemed to be guilty of an offence within the meaning of Rules 12 made by the Provincial Government under Section 22 of the Act.

3. Every registered midwife shall maintain a register in the form appended to these bylaws.

4. The supervising authority in cities and municipal towns which have their own medical officers of health shall be that Medical Officer and elsewhere, shall be the District Medical Officer of Health or the Civil Surgeon having Jurisdiction. It shall be the duty of the supervising authority to exercise general supervision over all registered midwives and health visitors (other than those in the service of the Government or of a

local body) practising their profession within the area under his jurisdiction.

Byelaws under section 23(i) (h) for regulating the publication of the names of registered Nurses midwives and health visitors and their residence.

1. The registrar shall, in the month of January every year, cause to be printed and published the registers of nurses, midwives and health visitors corrected up to the 31st December, proceeding.
2. At the end of each part of the register, there shall be entered a statement showing :-
  3. The total number of persons in that part at the beginning of the year.
  4. the number of persons registered during the year.
  5. the number restored to the register.
  6. the number removed from the register.
  7. the number removed because of death, and
  8. the total number remaining at the end of the year.
9. The number of copies to be printed each year and how and to whom they are to be distributed shall be determined, by the Council.
10. Every nurse, midwife and health visitor whose name has been entered in the register shall send to the Registrar immediate notice of any change of postal address or his or her permanent residence and also answer all enquires that may be sent to him or her by the Registrar in regard there to in the registers and the annual list or for ascertaining whether he or she has covered to practice. Failure to comply with the requirements of this byelaw within six months from the date of despatch of the enquiry shall render the nurse of midwife or health visitor liable to have his or her name removed from the register.
11. A copy of the annual list therein the name of a nurse, midwife or health visitor first appears after registration shall be supplied gratis to him or her concerned.

12. Application for subsequent copies of the annual list must be accompanied by an amount equal to the cost of the list which may be determined by the Council, plus postage.

Byelaws under section 23(1)(1) for regulating the GRANT OF COPIES OF ENTRIES MADE IN THE REGISTER AND FEES PAYABLE FOR SUCH COPIES.

Copies of entries in the register will be had from the Registrar, on payment of the following fees :-

1. For midwives and health visitors Rs. 1.
2. For dails Rs. 2.

Byelaws under section 23(1)(k) for determining the manner in which all fees levied and all moneys received by the Council under this Act shall be accounted for, audited and applied for the purpose of this Act, for regulating the custody investments of its funds and for regulating expenditure of the Council.

1. All moneys payable to the Council shall be received by the Registrar who shall remit as early as possible but not later than the next working day of the Bank all such amounts in to the Imperial Bank of India or any other Bank approved by the Council, where an account in the name of the Council be opened.
2. All cheques for payment of sums from the Bank shall be signed by the president (or Vice-President) and the Registrar.
3. Payments of sums not exceeding Rs. 10 may be made by the Registrar subject to the approval of the President and of sums exceeding Rs.10 but not exceeding Rs.200 with the previous sanction of the President. Payment of sums in excess of Rs.200/- shall be made with the previous sanction of the Council.
4. The Registrar shall maintain a general cash book and shall enter therein all sums received or spent by him immediately after the receipt of payment of the money.
5. The accounts of the Council shall be made up annually by the Registrar and the Council shall arrange for the audit of the accounts in the month of July each year by the Government Auditors. The account shall cover the period of the



proceeding financial year ending the 31st December and shall show income and expenditure of the Council for that period.

6. All fees levied under the Act shall be debited to the council and all investments and Bank accounts of the moneys of the Council shall be made in the name of the Council. All moneys received by the Council shall be applied for the purposes of the Act such as:-

1. Salary of the Registrar.
2. Salary of establishment of the office.
3. Printing of forms, certificates, etc.
4. Office rent.
5. Travelling allowance of members.
6. Expenses.
7. Inspection of training schools and examinations.
8. Stationery, postage etc.

### **APPENDIX**

Form of Registrar to be maintained by dais, registered under the Central Provinces Registration Act.

1. Date
2. Case number
3. Name
4. Name of Mohalla
5. Time of delivery (state, morning, evening, noon, afternooon, or night)
6. Whether the labour was prolenged.
7. General condition of mother after delivery.

### **CHILD**

1. Born alive or dead.
2. Sex
3. General condition of the child.

NOTES :

1. Condition of the mother during the puerperium
2. Condition of the child during the following ten days.

Notes: This register and Dais boxes shall be liable to be produced when demanded by the Supervising authorities mentioned in byelaw.

Explanations : No. 6 and No. 3: - No.6 refers to the General condition of the mother during the puerperium. The dail will enter in this column (1) Condition and nature of discharge, (2) perinial tear if any, (3) favour if any, (4) if a doctor was consulted, (5) any other abnormal condition.

No. 3 refers to the child. The Dail is asked to not (1) if the child remained healthy (2) whether there was suffocation after delivery, (3) any abnormality of the cord, (4) if the child dies, the cause of death.